

**Government of West Bengal
Office of the District Magistrate, Nadia
Nezarath Section (Material Cell)**

TENDER NOTICE

In connection with ensuing Panchayat General Election 2008 sealed tenders are invited amongst professional, experienced and bonafide suppliers/agencies for the supply of stationary articles & materials as per enclosed list.

1. Clearance certificates (up-to 31st.Jan'2008) of Vat Registration, Income Tax , Professional Tax , Trade License should be enclosed with the tender paper. Also, earnest money of Rs.25000/-(Rupees twenty five thousand) only by means of a Bank Draft drawn in favour of the District Magistrate, Nadia payable at Krishnagar should be enclosed in absence of which the tender paper will be summararily rejected.
2. Credential in similar nature of works i.e. supply of stationary articles & materials etc. if any, should be attached with the Tender paper.
3. Selected tenderers will have to execute an agreement in Non Judicial Stamp paper as to smooth & timely completion of the assigned works.
4. Any dislocation, delay, willful negligence will make this office compelled to forfeit the earnest money and the entire claim without assigning any reason whatsoever & initiate penal action against the defaulting tenderer/agency as per rules.
5. The tender, quoting the rate both in words and figures should be dropped in the tender box kept at the Nezarath Section(Material Cell) on or before 31st. March 2008 by 4-00 P.M..
7. The tenders will be opened on 01.04.2008 at 3-00 P. M.in the presence of the tenderers or their authorised representative.
8. The sealed envelope should be superscribed "Tender for supply of stationary article& materials in connection with the Panchayat General Election 2008". The rate should be quoted in the printed pad of the Firm. No overwriting or correction will be allowed.
9. Tenderers have to submit samples of each item otherwise the tender paper will be summararily rejected.
10. Tender papers will be available at Nezarath section (Material Cell) on payment of cost for Rs.2000/- (Rupees two thousand) only to be deposited in DCR at Nezarath section of the District Collectorate, Nadia.
11. Filled in tender papers may be dropped either at District Head Quarter or any of the three outline S.D.O.'s office(Ranaghat, Tehatta & Kalyani) by 4-00 P.M. of 31st. March,2008
12. The authority may determine rate of any new item, not included in the instant tender on negotiation which shall be binding and acceptable to all.

No tender will be received By Post. The District Magistrate, Nadia reserves the right to accept or reject any of the tenders in part or full or may distribute the work among other tenderers without assigning any reason or entering into any correspondence. In case of any dispute, decision of the Dist. Magistrate, Nadia shall be final and binding upon all.

Additional District Magistrate(L.R.), Nadia

Memo No 001 (13) Nez.(M.Cell)

Dated 22.03. 2008

Copy forwarded for information and wide circulation to :-

1. Superintendent of Police , Nadia
2. Secretary , Nadia Zilla Parishad, Krishnagar, Nadia
3. Sub-Divisional Officer, Sadar, Krishnagar, Nadia.
- 4-6. Sub-Divisional Officer, Ranaghat/ Tehatta/ Kalyani, Nadia.
7. Block Development Officer, Krishnagar-I.
8. Chairman, Krishnagar Municipality, Krishnagar, Nadia
9. District Information & Cultural Officer, Nadia, Krishnagar, Nadia . . .
10. Post Master, Head Post Office, Krishnagar, Nadia.
11. Officer- in – Charge, Election Section, Nadia Collectorate.
12. Executive Engineer, P.W.D., Nadia Division, Krishnagar.
13. Office Notice Board.

Additional District Magistrate(L.R.) , Nadia