

Govt. of West Bengal
Office of the District Magistrate, Nadia &
District Project Director, SSM, Nadia

Tender Notice

Memo. No. 3447 /SSM

Dated: 26.8.08

Sealed tenders are hereby invited from bonafide and reliable persons for rate of data entry Para Teacher per school (Primary and Upper Primary) form enclosed. Data Entry will be done for para teacher in all primary, upper primary schools, high and higher secondary schools in the district.

Rate of data entry is to be specified as per the following format otherwise tender paper will be considered invalid and will be cancelled.

Sl No	Item Description	Rate (Excluding any kinds of Tax)	VAT (4%) (if applicable)	Other Taxes (if applicable)	Total Amount (including all kinds of taxes)
1	Data Entry of Para Teacher per school (Primary and Upper Primary)				
Total Amount					
Other Taxes / Charges against the Total Amount (If any)					
Grand Total					

Data entry must be completed within 15 days from the date of receipt of the work order from this office.

- Photo Copy of latest submitted SARAL Form / ST / PT' clearance certificate must be accompanied with the tender and the tenders are to be dropped at the specified box at the District Project Office.
- Last date for dropping of tender **15.09.2008 up to 2:00 P.M**
Opening of tender : **15.09.2008 at 3:00 P.M.**
- The tenders will be open at the chamber of **The District Project Officer, SSM, Nadia**
- Credential Certificates for similar nature of work will be preferred.
- Acceptance of lowest tender is not obligatory. The authority reserves the right to accept or reject any tender without assigning any reason thereof or award the order to more than one eligible tenderer.
- No price escalation will be allowed.
- Income Tax admissible as per rule will be deducted from the gross amount of the bill.
- The samples of the data entry form can be seen in the District Project Office , SSM between office hours on any working days within 5:30 P.M.
- Willing tenderer may remain present at the time of opening of tender.

Note : Each form contains approx 32 fields . Mostly all fields are numeric and character fields. There will be entry of approx 3000 no of Schools including Primary , upper primary schools and approx 5000 no. of para teachers.

Memo. No. 3447/107 /SSM

Copy forwarded for kind information and taking necessary action to the:

1. C.A. to the Sabhadhipati, NZP & Chairman, District SSM Committee, Nadia.
2. C.A. to the District Magistrate, Nadia.
3. C.A to the Additional District Magistrate (Dev), Nadia.
4. C.A to the Additional District Magistrate & Addl. Executive officer, NZP.
5. The Chief Medical Officer of Health , Nadia
6. The Superintendent of Police, Nadia.
7. District Informatics Officer, NIC with a request to show it in the web site of the Nadia District.
8. The Post Master, Krishnagar, Nadia.
9. The Station Master, Krishnagar Railway Station.
10. The Nezarath Deputy Collector, Nadia.
11. The Secretary, Nadia Zilla Parishad.
12. The District Information and Cultural Officer, Nadia.
- 12-15. The Sub-Divisional Officer, Sadar / Ranaghat / Tehatta / Kalyani.
16. The Officer-in-Charge, General Section, Nadia Collectorate.
17. Chairman DPSC, Nadia.
- 18-19. D.I of Schools (PE / SE).

For District Magistrate, Nadia &
District Project Director, SSM, Nadia